## PAKISTAN TELEVISION CORPORATION LIMITED HEADQUARTERS

## **Information Technology Division**

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> PTV/HQ/ITS/305 January 06, 2017

## **PURCHASE ENQUIRY**

Dear Sir,

This refers to the subject captioned above.

We shall be obliged if you may quote your lowest rates for the supply of I.T equipment as per specification/detail given below:-

SI. #	Items Description	Qty. Required
1	Dot Matrix Printer LQ-2190 Epson	03 Nos.
-	Doc Matrix Filler EQ 2250 Epson	

The quotation/bid is to be submitted under the following terms and conditions.

- 1) The quotation/bid should be sent duly sealed in an envelope, clearly mentioning the "<u>I.T</u>

  <u>Equipment</u>" on the envelope.
- Quotation must be addressed to <u>Deputy Controller Finance (H), Chairman Junior Tender</u>
   <u>Committee</u>, PTV Headquarters, Constitution Avenue, Islamabad.
- 3) Quotation must be dropped in the Tender Box placed at Main Gate, PTV-HQrs Office, Islamabad on or before 21-01-2017 which will be opened at 1200 hours on the same day in the presence of the bidders or their authorized representatives who wish to attend.
- 4) Quotation must be valid for a periods of 60 days from the date of opening/
- 5) The prices must be quoted in Pak rupees (inclusive all taxes).
- 6) Warranty of the material may be ensured for One Year after delivery..
- 7) Sales Tax and Income Tax Numbers be indicated.
- 8) On acceptance of quotation, supplies will be taken in one lot and not piece meal on the date as given in the purchase order.
- 9) NO EXTENSION of the time in supply of goods will be allowed.
- 10) Delivery of the material at I.T Store, PTV-HQrs Office will be at supplier risk & cost.
- 11) PTV reserves right to accept or reject any or all the bids/quotations without assigning any reasons.

(Syed Atif Hameed Gilani)

Yours faithfully,

Manager IT\PTV HQrs